

Ōpoutere School

COVID Response Plan










CONTENTS

GENERAL GUIDELINES	3
Vaccinations	3
Sickness	3
Contact Tracing	3
Ventilation	3
Basic Hygiene	4
Emergencies	4
Case Management	4
School Closure	4
Communication	4
ŌPOUTERE @ RED	5
Health Measures	5
Masks	5
Inside	5
Sickness at school	5
Sickbay	6
Administration Block	6
Additional Hygiene Measures	6
Attendance and Distance Learning	6
Attendance on site	6
Children at higher risk of severe illness from COVID-19	6
Distance Learning	7
Physical/ Cultural activities and Playgrounds	7
PE/ Cultural activities	7
Breaktimes	7
Curriculum related learning	7
Classes	7
Learning Support	7
Non-curriculum related events	7
Education Outside the Classroom	7
Visitors	8
General:	8
Support services and agencies	8
Whānau:	8
Other school occasions	8
Large gatherings	8
Before/ After school management	8
Meetings	8
Useful links:	9

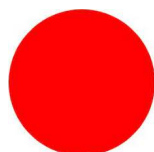
GENERAL GUIDELINES

At all levels of the CPF, we apply the following guidelines at Ōpoutere School:

<p>Vaccinations</p> 	<ul style="list-style-type: none">• All staff (including relievers) in contact with students are fully vaccinated and boosters are required by 1 June 2022.• Every child has a right to attend school whether they are vaccinated or not.• ŌPS (Ōpoutere School) keeps a record of the vaccination status of all staff.• New staff must adhere to the vaccination mandate before hiring.• School volunteers must be fully vaccinated, e.g. Trip helpers, in class assistance, camps.• Contractors on-site, while children are present, must be vaccinated (except when required in an emergency situation).• Regular contractors / volunteers will have their vaccine status recorded with the office (e.g. RTLB).• Whānau needing to support their child's learning <u>do not</u> need to be vaccinated.
<p>Sickness</p> 	<ul style="list-style-type: none">• If Ōpoutere staff or students have cold, flu or COVID-19 symptoms, stay home and get tested or, if not sure, call Healthline, your doctor or iwi health provider. They will tell you if you should get a COVID-19 test.
<p>Contact Tracing</p> 	<ul style="list-style-type: none">• NZ COVID Tracer QR codes on display at all entrance points and around the school site.• Sign in registers will be kept at the entrance of the office, every permanent teaching space and the hall.• All visitors are required to follow normal procedures of signing in at the school office or scanning the QR codes.• Daily attendance of students taken twice a day as usual.• Visitors to individual classrooms will sanitise, then sign in.• Registers will be kept for 2 months.• Whānau ensure contact details are up-to-date.• If there is a connection to a confirmed case, we will follow the guidelines here.
<p>Ventilation</p> 	<ul style="list-style-type: none">• Doors and windows open to ensure ventilation of spaces.• When leaving the classroom during the day ensure doors and windows remain open.• Take every opportunity to go outside.• Use decks, covered areas, sun shelters - set up furniture outside and have children routinely using it when possible.

	<ul style="list-style-type: none"> • Co2 monitor is used to monitor ventilation
<p>Basic Hygiene</p> 	<ul style="list-style-type: none"> • Good hand hygiene, cough and sneeze etiquette, avoidance of face touching, regular cleaning and disinfecting of surfaces. • Regularly wash and thoroughly dry your hands or use hand sanitiser. • Sneeze and cough into your elbow. • Keep your distance from people you do not know. • Clean or disinfect shared surfaces often. • If you have cold, flu or COVID-19 symptoms, stay home and get a test.
<p>Emergencies</p>	<ul style="list-style-type: none"> • Follow normal procedures for managing an emergency such as fire, lockdown, earthquake. • Practice drills can continue at all levels of the CPF
<p>Case Management</p> 	<ul style="list-style-type: none"> • Cases of COVID-19 at Ōpoutere School will continue to be managed across all levels of the framework. Ōpoutere School would work with the MOE following public health guidance, to identify who may need to self-isolate and get tested. This means that a class or group of classes and associated staff may not attend school for some time as they are isolating. In this case.
<p>School Closure</p> 	<ul style="list-style-type: none"> • Closing Ōpoutere School to on site learning is an unlikely option in all colours of the framework. However, it may be considered where there is a high volume of cases in a school and/or we have too many staff sick. • ŌPS may also close briefly in order to carry out contact tracing. • We will be using support resources from the Ministry of Education to help us know when this could be a possibility. Every effort will be made first to remain open.
<p>Communication</p>	<ul style="list-style-type: none"> • All communication regarding COVID-19 to be shared by school via school app, website or email (and when appropriate Facebook).

ŌPOUTERE SCHOOL @ RED



Health Measures



In addition to the health measures mentioned above, additional information is as follows:

Masks

Inside

- All Yr 4-8 staff are required to wear masks when inside school buildings.
- Students in Year 4 and above are required to wear masks when inside unless exempt.
- Optional mask use by Year 3 and younger.
- Masks will be made available for students who forget to bring one.
- Teachers cannot enforce the use of masks or request mask exemption info.

Outside

- Away from others, staff can take breaks from wearing masks.
- When communicating with students, whānau or visitors, staff are encouraged to wear masks.
- Students do not have to wear masks.

Sickness at school

- As students arrive in the morning, teachers will monitor the health of children in their classes.
- If a child appears unwell with Covid-19, cold or flu [symptoms](#), they will need to go home.
Teachers will:
 - Ask the child to collect their bag and go to the first aid room.
 - Let the office know so they can prepare by immediately calling caregivers (siblings will be called to the office also).
 - If the child needs to be walked up, an older sibling or someone from the administration block will assist if the teacher cannot leave the class - no other students. Please let the office know if this is needed.
- If Covid-19, Cold or Flu symptoms develop during the day, the above will also apply.



Sickbay

- If a child's health is in danger, normal protocols take precedence over Covid and the child will be taken to the sick bay and/or emergency services called. Child's safety is first.

Administration Block

- Windows and doors open for ventilation.
- Weather permitting use outside eating spaces instead of staff room.
- Physical distancing where possible.

Additional Hygiene Measures

- Sanitiser, cleaning products and tissues are available in all spaces.
- Soap and water are available in all bathrooms, along with paper towels for hand drying.
- Cleaners will complete daily cleans including wiping door handles.
- Teachers to ensure table tops, phones and light switches are cleaned daily.
- Additional disinfectants spray and cloths are available in classrooms for children and teachers to sanitise high-touch surfaces / resources during the school day as required.



Attendance and Distance Learning

Ōpoutere School is open for on site learning for all students.



Children at higher risk of severe illness from COVID-19

- Children with complex medical needs can seek advice from their health professional about whether it is appropriate to come to school.
- Special Educational Needs Coordinator (SENCO) to work alongside whānau to develop a plan to support students learning for those advised to remain at home for medical reasons.

Distance Learning




- Provide online learning for those required to self-isolate or waiting for a test result.
- Refer to Covid Response stages for managing hybrid learning scenarios and staff shortages with possible school closure.



Physical/ Cultural activities and Playgrounds



PE/ Cultural activities

- PE equipment can be used. Sanitise hands before and after.
- Kapahaka, Powhiri, Whakatau and singing must be outdoors.

	<p>Breaktimes</p> <ul style="list-style-type: none"> ● Sanitise: Before leaving classrooms to go to break and at the end of break before eating. ● Y4-8 leave masks in tote trays in class. ● Usual duties, breaks and play areas. Eating outside as usual in classes. ● Sports equipment will be in each class. Sanitiser will be next to it - students to use before and after, taking and putting back equipment. ● Water fountains are turned on. Students are encouraged to bring named water bottles.
<p>Curriculum related learning</p> 	<p>Classes</p> <ul style="list-style-type: none"> ● Inside - distancing is not necessary, but 1m when/if possible. ● Classes will not mix unnecessarily. ● Visitors to classrooms will sanitise, then sign in. ● No singing indoors. ● All windows and doors open, as appropriate, for ventilation. ● Learn outside as much as possible, weather permitting. <p>Learning Support</p> <ul style="list-style-type: none"> ● Will continue based on the needs of the students. Every effort will be made to reduce the amount of mixing between and across groups.
<p>Non-curriculum related events</p> 	<ul style="list-style-type: none"> ● Events will be limited and vaccination certificates required. ● If bringing others onsite, including parents and caregivers, any general rules for events applicable at the time, will apply. ● Further advice will be available for sporting events on the Sports NZ website
<p>Education Outside the Classroom</p>	<ul style="list-style-type: none"> ● Refer to EOTC school policies with additional Covid requirements. Found here
<p>Visitors</p> 	<p>General:</p> <ul style="list-style-type: none"> ● We will minimise non-essential attendance as much as possible. ● All visitors must: wear a mask or show proof of medical exemption, sign in using the Covid Tracer App and at the school office. <p>Support services and agencies</p> <ul style="list-style-type: none"> ● RTLB / Support services, agencies and relievers can still access the school site. Show vaccination certificates. ● Learning support services continue.

	<p>Whānau:</p> <ul style="list-style-type: none"> ● No whānau on site for drop off and pick up unless settling children. ● Pick up during school hours, phone office and collect from office. ● Visiting school for learning-related reasons allowed. Contact child's teacher first to organise. They will advise. <ul style="list-style-type: none"> ○ Outside of school hours, zoom is best. ○ Or onsite after 3:30pm - distancing, masks, signing in and the covid tracer app must be used. Don't need to be vaccinated.
<p>Other school occasions</p> 	<p>Large gatherings</p> <ul style="list-style-type: none"> ● Whole school assemblies outside weather permitting. Online assemblies and recordings. ● Whakatau - more than one if needed. <p>Before/ After school management</p> <ul style="list-style-type: none"> ● At 2:45pm students will assemble for buses under the wharekai. Teachers on duty will direct students to their buses. ● Students waiting for pickup must be inside the gates until their parent arrives. <p>Meetings</p> <ul style="list-style-type: none"> ● Observe distancing measures and wear masks. ● Zoom where appropriate

Useful links:

[Red](#)

[COVID-19 Protection Framework resources for schools and kura](#)

[Flow-chart-events-and-activities-at-red.pdf](#)